# Application format for smaller activities up to 200.000 DKK

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| **Introduction** * The text in the application must not exceed 10 pages.
* The budget must be completed in a separate format.
* Activity plan for civic engagement activities must be completed in a separate format.
* The application must be written in Danish or English.
* The application must be uploaded in an electronic database. A guideline is available at: <https://globuspuljen.dk/soeg-pulje/>
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| **Project title:** |

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| **Main applicant:** * *It is a requirement that a Danish educational institution must be a part of the partnership or be the main applicant.*
* *If the main applicant can be considered an entity that carries out economic activity in relation to the activities for which support is applied for, the main applicant must complete and sign the following declaration:” Erklæring om de minimis-støtte”. Read more in the GLOBUS guideline.*
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| **Partner(s) in Denmark:** |
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| **Partner(s) in the Global South:** |
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| **Feasibility Study** (please indicate with an ‘X’ if you are applying for funds to conduct a feasibility study, e.g., if the project partner in the Global South is new): |  |

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| **Project country (-ies):** |  |
| **Project period (mo./yr.):** |  |

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| **Total budget applied for:** |  **DKK**  |

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| **Which elements does the project include? (Please indicate with a ‘X’):** |
| Circular economy project |  |
| Exchange |  |
| Includes both elements  |  |

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| **Re-application? Yes** [ ] **No** [ ] If yes, please upload a cover letter with a short description of changes made in the application. |

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| **Brief project summary:**Max. 10 lines about the project’s goals, target group, activities, including civic engagement activities and relevant SDGs. |
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| **Purpose and relevance:** |
| Describe the project’s content and how it contributes towards achieving the GLOBUS fund’s goal: engaging Danes undergoing education in the SDGs and international development cooperation. |
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| **Sustainable Development Goals (SDGs):** |
| Describe which SDGs and which SDG indicators you are working with during the project. |
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| **Applicant and partners:** |
| * Which project relevant capacities and experiences do the Danish and Southern partners contribute with?
* Describe each partners role/area of responsibility and how you will coordinate the work between you during the project.
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| **Civic engagement activities:** |
| Activity plan for civic engagement is attached (please indicate with a ’X’). |  |
| * Please describe the target group for your civic engagement activity, as well as their knowledge of the SDGs and international development cooperation, which you expect that the target group has prior to the project.
* Please describe how the activities you have described in the activity plan can increase engagement in the SDGs and international development cooperation with the target group, as well as the knowledge of/engagement with these subjects which you expect the target group to achieve with the project.
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| **Sustainability:** |
| Please describe the local conditions which make the project relevant within the context, as well as how the project is expected to contribute to sustainable development in the Global South.  |
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| **For circular economy projects:** |
| Application from partner in South is attached (please indicate with a ’X’).*The partner must confirm the need and specify which equipment they wish for.* |  |
| * Which type of equipment is being sent to the Global South? (Attach request from partner in the Global South which confirms the need for the equipment and specifies their equipment wishes).
* Please explain how the Southern partner can maintain the equipment.
* Please explain your considerations regarding the environmental toll of transporting the equipment, as well as the environmental gain by prolonging the lifespan of the equipment. Please explain how the equipment will be disposed of when the recipients can no longer utilize it.
* Please explain why the equipment does not detrimentally interfere in the potential local market.
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| **For educational exchange:** |
| Please describe which education/subject the participants come from, as well as how their educational background is utilized in the project. |
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| As the main applicant, we accept responsibility for adequately ensuring all Danish participants travelling abroad (please indicate with a ’X’).*GLOBUS recommends that the insurance includes cancellation, accident (including work accident and liability) insurance.* |  |
| Please describe which safety precautions – apart from insurance – you will implement in connection with the Danish participants travelling abroad, including communication regarding safety and precautions, and action plans in case of accidents, e.g., a local contact person, a hotline, etc. |
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| **Project budget:** |
| Please explain the distribution of the attached budget and explain how you have prioritized the funds and why?  |
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| **For study trips:**  |
| We have budgeted with an additional financing of 3.000 kr. per student (please indicate with a ’X’).*It is required to include an additional financing of 3.000 kr. per student on study trips, meaning trips for groups of students which are not internships or other long-term academic courses.*  |  |

# Signature:

We, hereby, apply to GLOBUS:

Name of main applicant:

Date: Person responsible (signature):

Place: Name and position: